

“HOSPITALITY, TOURISM & BUSINESS MANAGEMENT”



“Admission Form” for the Academic Session _____

Application No.: A 00010.....

Programme / Course: _____

Please affix
Stamp size
colour
Photograph here

01. Name of the Candidate (in BLOCK letters) :.....
(First Name) (Middle Name) (Last Name)

02. Address of Applicant:

(a)Permanent At :.....
Post Office: Police Station:....., District:.....
, Pin Code:..... State:....., Country:.....

(b)Present.....

03. Contact Details (Mobile & E-Mail)

| | Name (CAP. Letter) | Mobile / WhatsApp | Email |
|--------------------|--------------------|-------------------|-------|
| (a) Applicant | | | |
| (b) Parent | | | |
| (c) Local Guardian | | | |

04. Details of Entrance Examination like CET (enclose evidence)

| Name of Examination & Roll No | Conducted by | Rank / Percentage % of marks | Allotment Letter (if any) |
|-------------------------------|--------------|------------------------------|---------------------------|
| | | | |

05. Date of Birth

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

Age:..... **Blood Group:**.....

06. Place of Birth.....
(District) (State) (Country)

07. Candidate’s Nationality
.....
(at birth) (at Present)

08. Parent’s Nationality
.....
(at birth) (at Present)

09. Religion :.....

10. Caste :

| | | | |
|----|----|----|-----|
| GC | SC | ST | OBC |
|----|----|----|-----|

 (Please tick)
(Evidence to be produced if ST/SC/OBC)

11. Sex :

| | |
|---|---|
| M | F |
|---|---|

 (Please tick one)

12. Marital Status :

| | | | |
|--------|---------|---------|-----------|
| Single | Married | Widowed | Separated |
|--------|---------|---------|-----------|

 (Please tick)

13. Residential Status

| | |
|-------------|-----------------|
| Residential | Non-Residential |
|-------------|-----------------|

 : (Please tick)

14. Academic Result : (Please attach attested copies of Mark Sheets & Admit Card)

(I) Pre- Bachelor Degree Examinations

| Examination | Name of the School / College / Institute | Board / Council | Year of Passing | Full Marks | Marks Obtained | Grade/ % of Marks / Division |
|------------------|---|-----------------|--------------------|------------|-------------------|---------------------------------|
| 10 th | | | | | | |
| 12 th | | | | | | |

(II) Bachelor / Master Degree Examination (Please specify, if completed)

| Examination | Name of the College / University/ Institute | Board / University | Year of Passing | Medium of Instruction | Total Marks Obtained | Grade/ % of Marks / Division |
|--------------------------------------|--|-----------------------|--------------------|--------------------------|-------------------------|---------------------------------|
| Graduate Level | | | | | | |
| Post- Graduate Level (Specify) | | | | | | |

(III) Professional Degree / Diploma.....
(Please specify, if completed)

15. Experience Profile (Training/Job)

| Employer's Name & address | Designation | Date of Joining & Leaving | Experience |
|---------------------------|-------------|------------------------------|------------|
| | | | |
| | | | |

16. Family Background

| Particulars | Name | Age | Education | Occupation |
|-------------|------|-----|-----------|------------|
| Father | | | | |
| Mother | | | | |

17. Family Gross Annual Income :

18. Scholarship / Award Received :

19. Do you intend to pursue Higher Education Yes No (if yes, please specify)

20. Do you suffer from any chronicle - Disease or have any physical handicap: Yes No (if yes, please specify)

21. Do you want Hostel facility Yes No :

22. Do you want Transport facility Yes No :

23. Hobbies:

24. Talent indoor / or Outdoor Games:.....

25. Aadhaar No:

26. Please provide two references (not related to you)

| Sl.No. | Name | Designation | Address | Contact No. |
|--------|------|-------------|---------|-------------|
| 1 | | | | |
| 2 | | | | |

Checklists for Admission:

- Self Attested Photocopies of Admit Card and Mark Sheets of **Class X** or its equivalent
- Self Attested Photocopies of Admit Card and Mark Sheets of **Class XII** or its equivalent
- Three copy colour photograph (passport size) of the candidate (in light background).
- Attested Photocopies of Mark Sheets Diploma or Graduation (if applicable)
- Original Admit card, Rank Card(CET), Caste Certificate if any and Allotment card of the concerned authority.
- Migration Certificate for PG Course (If applicable).
- School Leaving Certificate.
- Medical Certificate and Eye Certificate in Original.

Undertaking by the Applicant:

- (i) The information furnished by me in this Application Form are true and to the best of my knowledge and belief. I understand that if any of the statements, made by me in connection with my admission at any time, is found to be false or incorrect, my admission will be cancelled, fees forfeited and the Authority may expel me from the Institute.
- (ii) I undertake to pay the Institute all dues (for e.g. Semester fees, hostel fees, or any other fees etc.) regularly. I undertake to pay total fees including Registration fees. If not cancelled the admission within 30 days from date of Admission.

(iii) I hereby agree to confirm to any rules and regulations enforced by the Institute Authority and undertake that, I will do nothing either inside or outside the college premises, which may lead to any disciplinary action against me under the rules and regulations enforced by the college Authorities.

(iv) I understand that Ragging is a social crime and would never encourage and / or participate in Ragging and if I am found, involved in ragging either directly or indirectly I will be expelled from the College. If bulk of the students indulges in any such activity, the Authorities may declare closure of the Institute sine-die.

(v) I declare that (**Strikeout** whichever not applicable)

(a) I have not taken admission in any other Institution.

(b) I joined Institution for pursuing

Course During the session under University.

(c) I would submit my migration certificate if I get admission in this college within 30 days from the date of Admission.

(vi) I shall not cause any damage to college furniture, equipment, instrument, or any other Infrastructure deemed as property of the college or its staff. If any damages are caused by mis-handling or negligence or otherwise I shall compensates as per the directives of the Director / Principal of the Institute.

(vii) I am fully aware that I will not be allowed to appear for any semester examination, if I do not attend the minimum **75% of classes both for theory and practical subjects.**

(viii) I fully understand the Institute Authorities has the right to expel me from the Institute for any infringement of the rules of conduct and discipline prescribed by the college / university or government and the undertaking as given above.

(ix) I will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.

(x) No fee will be refunded to any student who voluntarily leaves the Institute without completing the course or is expelled from the college on disciplinary grounds. Tuition fee & other fees except caution deposit once paid will not be refunded at all. No representation to this effect shall be entertained.

Full Signature of Student

Full Signature of Parent/Guardian

[Signature box for student]

[Signature box for parent/guardian]

Name (Block Letter) :

Place:

Date:

Name (Block Letter):

Note: To be signed and delivered to the management at the time of admission.

(FOR OFFICE USE ONLY) Session: 20..... to 20.....

Name:

S/D/O:

Provisional admission in B.Sc in Hospitality & Hotel Administration/BBA in Tourism & Heritage Management/B.Sc in Culinary Science/M.Sc in Hospitality Management/Master of Tourism & Travel Management(MTTM)/BBM (H)-HM/BBA-HM /Diploma-HM /Certificate HM /MBA-Tourism & Hotel /Hospitality / Hotel / HR /Sales & Marketing.

Received Rs. (Rupees) on account

Tuition fees (*) for provisional admission in.....

Date of Admission :

Place:

Authorized Signature

(*) N.B: **Tuition fees** once paid for provisional admission that amount will not be refunded at any Circumstances (except, appeared candidate, who will not success in 10 or 10+2 Exam). No fees will be refunded to any student who voluntarily leave the Institute without completing the course or is expelled from the Institute on disciplinary grounds.